



SoWe Connect Mini-Grants

SoWe believes the residents of Southwest Lancaster are closely connected, celebrate the diversity of cultural backgrounds, and share a sense of joint responsibility to care for one another. To ensure that these values are promoted, residents can apply for SoWe Connect mini-grants to strengthen relationships on their blocks. Mini-grants can be utilized by SoWe residents to hold community events and gatherings.

Block Liaisons of SoWe can apply for a mini-grant to support a block event. This event must work to bring your neighbors together. Block Liaisons are required to organize the event collaboratively with their neighbors. The event must be inclusive to all residents on your block and efforts must be made to engage all residents on your block. Examples of events could be a block party, barbeque, potluck dinner, ice cream social, etc. Grants are up to \$250 and can cover costs of food, supplies, entertainment. If additional funds are needed, applicant should seek donations from neighbors and local businesses.

Details:

- Block Liaisons must apply for the SoWe Mini-Grants. If you are not aware if your block as a Liaison or your block does not have a Block Liaison and you are interested in learning how to become one please contact SoWe (Jake Thorsen, jthorsen@lhop.org).
- Grants will be awarded on a rolling basis.
- Grant application must include five signatures from block members willing to organize/participate.
- The SoWe Neighborhood Connections committee can be used a resource to help develop strategies to engage your neighbors.
- Applicants are encouraged to consult with LHOP/SoWe Staff prior to submitting an application.

Funding Details:

- Maximum Grant is \$250
- Grants may be given in the form of gift cards
- Approved expenses include food, event supplies, and vendor costs. Please consult with LHOP/SoWe staff to discuss if intended expenses will be approved.
- SoWe is required to be promoted at the event. SoWe flyers are available to distribute at the event
- Proper permits for street closures are required. SoWe Staff is available to assist with the permit process.
- Grantees will be required to submit receipts to track expenses and a brief close out report. The report will provide a summary of the events and the amount of people attended. Report should be submitted to Jake Thorsen

Questions:

- Contact Jake Thorsen, SoWe Neighborhood Director, jthorsen@lhop.org or (717)455-3626



SoWe Connect Mini-Grant Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Are you a SoWe Block Liaison:
YES NO

Amount Requested: _____

Date of the event: _____

Block you are applying for (example 600 block of Poplar): _____

Project Description

Events/Projects that work to strengthen relationships on their block will be prioritized. The event must work to bring neighbors together. Events should be organized in collaboration with neighbors on your block and must be promoted to all neighbors on your block. (example: block party, potluck dinner, movie night, etc.)

Event/Project Description:



Neighbor Signatures

Please list five or more neighbors who have committed to help organize and attend the event:

Name: _____ Signature: _____

Address: _____

Name: _____ Signature: _____

Address: _____

Name: _____ Signature: _____

Address: _____

Name: _____ Signature: _____

Address: _____

Name: _____ Signature: _____

Address: _____

Name: _____ Signature: _____

Address: _____

Name: _____ Signature: _____

Address: _____

Budget

Please include a detailed budget on how the funds will be spent to support your event. Budgeted items should total amount requested. Receipts must be provided to LHOP/SoWe following the event to track expenses.

Item: <i>(Example: Hot Dogs)</i>	Cost: <i>(Example: \$25)</i>



Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I understand that I will be asked to provide receipts for purchases made with grant funds, and that grant funds will be used solely for the purposes set forth in this application. I understand that funds may be granted in the form of gift cards. I understand and agree to provide a report of the event to SoWe Neighborhood Connections Committee. In the event that grant funds are not spent in connection with a block event/project, I agree to return to LHOP/SoWe any unexpended funds or any portion of the grant that is not used for the purposes set forth herein. I understand and agree to promote SoWe at the event. I understand that the event may be promoted before, during, and/or after by LHOP/SoWe through social media, including pictures and videos.

LHOP/SoWe reserves the right to discontinue, modify, or withhold any payments under this grant program or to require a total or partial refund of any grant funds if, in LHOP/SoWe's sole discretion, such action is necessary: (a) because I have not fully complied with the terms and conditions of this grant; (b) to protect the purpose and objections of the grant and LHOP/SoWe; or (c) to comply with the requirements of any applicable law or regulation.

I understand that LHOP/SoWe is not liable for any injuries or damages that occur during the event, and I hereby release LHOP/SoWe from any and all claims, demands, rights, and causes of action, of whatever kind or nature, relating to or arising from this application or the grant program described herein. I HAVE READ THIS RELEASE, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP RIGHTS BY SIGNING BELOW, AND HAVE SIGNED FREELY AND VOLUNTARILY AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Signature: _____ Date: _____

Questions?
 Contact: Jake Thorsen
 SoWe Neighborhood Director
[Jthorsen@lhop.org](mailto:jthorsen@lhop.org)
 (717)455-3626